

AGREEMENT FOR ADMISSION TO UPPER ELEMENTARY LEVEL
(Hours 8:00-3:00)

I hereby agree for my daughter/son _____ to be admitted to Ivy League Montessori School for the 2011/2012 School Year.

REGISTRATION FEE (Non-Refundable)

An annual registration fee of \$100.00 per child is due upon enrollment. This fee is non-refundable.

MATERIALS FEE (Non Refundable)

A \$75.00 materials/supplies fee per student will be due with your agreement. Therefore, you will not be required to buy communal supplies (paper towels, scissors, crayons, etc.) for the Upper Elementary classroom. This fee does not include: classroom snacks, your child's individual supplies needed (back packs, lunch boxes, etc.) fees for field trips, testing or other special events throughout the school year.

FIELD TRIP FEE (NEW)

For those of you who would prefer to pay a one time Field Trip Fee, a \$75.00 fee per student will be due with your agreement.

This fee can be paid by using GASSO funds for those families who are receiving the GASSO scholarships.

If you do not wish to pay the one time fee, you will also have the opportunity to pay for each individual field trip during the school year.

ENROLLMENT DEPOSIT (Refundable)

A \$500.00 enrollment deposit is due per family upon acceptance. This deposit can be rolled over upon re-enrollment. Otherwise, this deposit will be returned to you at the end of the school year in May, provided that you have not terminated your agreement with ILMS before the end of the school year. The only acceptable causes of termination of your agreement are:

LOSS OF EMPLOYMENT

*TRANSFER OUT OF THE AREA (Must be at least 25 miles from ILMS)

DEATH OF A FAMILY MEMBER

Documentation will be required for any of the above circumstances for a refund of the Enrollment deposit.

***NOTE:** School may return all or a portion of said enrollment deposit at its sole discretion, but is not obligated to do so, upon demonstrated proof (i.e. a utility bill) showing that Client has moved since the date of enrollment to a location at least twenty-five (25) miles from school.

***TUITION SCHEDULE**

Annual tuition: \$8,496.00
\$7,680.00 (sibling)

NOTE: Once the school has received tuition payments, those payments become non-refundable.

PAYMENT OPTIONS

(Please initial one of the options below)

Installment Plan

_____ Tuition is payable in twelve (12) monthly installments of \$708.00/\$640.00 (sibling amount). **The first tuition installment is due by June 1, 2011. Last payment is due by May 1, 2012.**

_____ **For families who enroll their child after July 31, 2011, the tuition installment will be \$850.00/768.00 (sibling amount) per month.**

Please note: This agreement includes the use of the After Care program on a first come first serve basis at no charge. Please indicate below if you are interested in enrolling in this program. Please contact the office for further information.

After Care Yes _____ No _____
Days requested _____

Payments should be made in the office or mailed to:

**IVY LEAGUE MONTESSORI SCHOOL, 1791 KELLY MILL RD., CUMMING,
GA. 30040**

All tuition installments are due and payable by the first day of each month. **Any amounts due under this agreement, which are not paid by the 5th of the month, shall be assessed a \$30.00 late fee.** Furthermore, interest shall accrue on any payments more than thirty (30) days past due at the rate of 2% per month until paid in full. Additionally, in the event any money owed to the School is collected by or through the legal system, all costs of collection, including 15% of the principal and interest of said amount owed hereunder as legal fees, shall be paid by Parent. **All tuition fees are subject to change. Fees may be increased whenever appropriate, with a thirty day notice.**

All new students are subject to a four- week trial period. If the School determines during the trial period that it is best that the child wait to attend at a later date, or an educational alternative is recommended, then a refund, where applicable, will be mailed to Parent within 30 days.

The School shall have the right to dismiss the Student upon the occurrence of any of the following:

- a. Repeated disciplinary problems by the Student.
- b. The School determines that the Student requires a different educational environment, which is more suited to his/her developmental and educational needs.

Note: The Enrollment deposit will be refunded due to any of the above circumstances.

Student transcripts shall not be released by the school, until all outstanding tuition and fees as set in this agreement have been paid.

I, the Parent, hereby accept these terms of the enrollment of my child at Ivy League Montessori School. I understand that I am liable for the School Year's tuition upon acceptance and placement. **I understand that I will forfeit the Enrollment deposit should I terminate this agreement for any other reason other than those described.**

Parent responsible for tuition (Please print)_____

Signature

Date